REQUEST FOR QUOTATION (RFQ) NUMBER: FSM101066.04.2021

FOR THE PROCUREMENT OF: WASH NFI

UNDER: Ready Environments Addressing COVID-19 and Hygiene (REACH)

FUNDED BY: USAID /BHA

ISSUE DATE: 5/3/2021

CLOSING DATE: 5/14/2021

I. INTRODUCTION:

A. CRS is accepting quotations from suppliers for the provision of WASH NFI products and One Trip / Last Trip 20 ft containers to be used as storage for CRS Offices in Federated States of Micronesia. Our preference is to have the NFI products shipped in those containers we will be buying.

<table>
<thead>
<tr>
<th>Line</th>
<th>Product Specifications</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Micronesia Port of Chuuk, Nepokos, Weno, Chuuk, FM,</strong></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>20-L Bucket with Lid</td>
<td>810</td>
</tr>
<tr>
<td>2</td>
<td>20-L Bucket with Lid and Tap (for hand washing)</td>
<td>405</td>
</tr>
<tr>
<td>3</td>
<td>250-gram bar of soap</td>
<td>2,430</td>
</tr>
<tr>
<td>6</td>
<td>Disposable Adult incontinence pads (12 per pack)</td>
<td>162</td>
</tr>
<tr>
<td>7</td>
<td>Cloth infant diapers</td>
<td>1944</td>
</tr>
<tr>
<td>8</td>
<td>20-foot container for storage – Grade A or Grade B (Would consider Grade C but it is not the preference.)</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td><strong>Micronesia Pohnpei Harbour, Caroline Islands, Kolonia, Pohnpei,</strong></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>20-L Bucket with Lid - Delivery to Caroline Islands, Kolonia, Pohnpei, FSM</td>
<td>810</td>
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<tr>
<td>10</td>
<td>20-L Bucket with Lid and Tap (for hand washing) - Delivery to Caroline Islands, Kolonia, Pohnpei, FSM</td>
<td>405</td>
</tr>
<tr>
<td>11</td>
<td>250-gram bar of soap</td>
<td>2,450</td>
</tr>
<tr>
<td>12</td>
<td>Disposable Menstrual Pads (15 per pack)</td>
<td>810</td>
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<tr>
<td>13</td>
<td>Cloth Reusable Menstrual Pads</td>
<td>2,430</td>
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<tr>
<td>14</td>
<td>Disposable Adult incontinence pads (12 per pack)</td>
<td>162</td>
</tr>
<tr>
<td>15</td>
<td>Cloth infant diapers</td>
<td>1944</td>
</tr>
</tbody>
</table>
II. REQUIREMENTS & CONDITIONS:
   A. Incoterms 2020: DAT
   B. Mode of Transport: Ocean
   C. Delivery Location:
      i. Micronesia Port of Chuuk, Nepukos, Weno, Chuuk, FM,
      ii. Micronesia Pohnpei Harbour, Caroline Islands, Kolonia, Pohnpei,
      iii. Marshall Islands (RMI) Port of Majuro, Uliga Island, Majuro Atoll
   D. US Flag: US Flag IS Required
   E. Latest Delivery Date: July 15th 2021
   F. Bid Validity: Bid must be valid for 90 from date of submission.
   G. Payment Terms: Net 30
   H. Language: All procurement related documentation must be in English.
   I. Other:
      i. Partial bids of the products are not permitted.
         1. Suppliers may bid on the on products and/or the containers.
         2. Preference will be given to those bids that provide quotes for both products and containers.
      ii. 3 sets of originals & 3 sets of copies required to be couriered to Consignee
   J. General Terms and Conditions: See Annex B and Annex C
   K. CRS' code of conduct: The Supplier or Service Provider agrees to adhere to the requirements laid out in the Supplier and Service Provider Code of Conduct.

III. QUOTE SUBMISSION: Quotes are to be submitted by email to: kathleen.mackin@crs.org no later than 5/14/2021. Submissions must not exceed 10MB and should specify the RFQ number in the message subject line.
IV. **EVALUATION:** Received quotes will be evaluated using a 2-stage process: **Responsiveness [Pass/Fail]:** Quotes must be complete and compliant. A quote will be deemed complete and compliant if the quote is signed, meets product specifications, is valid for at least 90 days, and is substantively responsive to the terms and conditions of the RFQ.

B. **Price & Lead Time Evaluation:** Responsive quotes will undergo Price & Lead Time Evaluation as follows:
   i. **Price 70%:** The supplier with the lowest total price will be awarded 70 points. All other bidders’ scores will be decreased by 1% for every 1% increase in price from the lowest total price.
   ii. **Delivery Date 30%:** Delivery to destination is to be completed within 9 weeks from receipt of purchase order. No credit will be given for earlier delivery dates. All bids that meet the acceptable range shall receive 30 points. All other bidders’ scores will decrease by 1% point for each week beyond the acceptable range.

V. **Rejection of Award:**

A. CRS may reject any quote that is not substantively responsive to the terms and conditions of the RFQ.

B. CRS is not bound to accept the lowest or any quote and reserves the right to accept any quote in whole or in part and to reject any or all quotes without assigning any reason therefore and to Contract on any of the terms offered or on different terms.

C. CRS will send a Notice of Award to the winning bidder. The winning bidder agrees to acknowledge the purchase order by email upon award within one (1) business day under the terms and conditions stated herein.

VI. **Ineligible Equipment or Services:**

A. Any offer for the supply of the following will be not be eligible for consideration:

B. Telecommunications or video surveillance services or equipment produced or provided by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);

C. Any other telecommunications or video surveillance provider produced or provided by an entity that the U.S. Secretary of Defense reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country
ANNEX A: QUOTE SUBMISSION FORM

RFQ#: FSM101066.04.2021

Issue Date:
Closing Date:

Proposals may be submitted by utilizing the below quote document or may be submitted by your company’s official quote document or letterhead with company stamp. All information requested below must be included on your quote document to be considered valid including freight and lead-time.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>UoM</th>
<th>Qty</th>
<th>Lead Time (in weeks)</th>
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<tr>
<th>Item</th>
<th>Description</th>
<th>ExW Unit Price (USD)</th>
<th>ExW Total Price (USD)</th>
<th>Freight &amp; Insurance Unit Price (USD)</th>
<th>Total [INCOTERM] Price (USD)</th>
</tr>
</thead>
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<tr>
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QUOTE VALIDITY (in days) | TOTAL [INCOTERM] PRICE (USD)

If applicable, please indicate below any deviations from the product, terms and conditions, etc. described in the Request for Quotes (e.g.: specifications, incoterm, etc.)

Date: 
Company: 
Name & Title: 
Signature:

RFQ#: FSM101066.04.2021
ANNEX B: CRS STANDARD TERMS & CONDITIONS

Catholic Relief Services’ Standard Terms and Conditions can be found at http://crs.org/vendor-terms/vendor-terms.pdf, or obtained from CRS upon request, and are binding as applicable under local law.

ANNEA C: DONOR REQUIRED CLAUSES

I. Annex I: Additional Required Clauses

I. General

1. CRS received award #720FDA20GR00128 dated July 22, 2020 (the “Award”) from the United States Agency for International Development (the “Donor”) for the implementation of a program entitled “Ready Environments Addressing COVID-19 and Hygiene (REACH)”. The Supplier understands and acknowledges that the Donor is the source of CRS’ funding for this Agreement and that the Donor’s regulations and other requirements (collectively, the “Regulations”) apply to the Supplier’s performance under this Agreement. The Supplier agrees to comply with the Regulations, including, but not limited to the applicable provisions of 2 CFR 200, 22 CFR 228 and the Mandatory and Required as Applicable Standard Provisions for U.S. Nongovernmental Organizations (the “Standard Provisions”). The Regulations are incorporated herein by reference and constitute an integral part of this Agreement. In particular, the Supplier understands and acknowledges the applicability of the following selected Regulations.

II. Record Retention, Access and Inspections

1. The Supplier shall keep, collect, transmit and store complete and accurate financial records, supporting documents, statistical records and all other records pertinent to the Supplier’s performance under this Agreement (the “Records”) in compliance with the requirements of 2 CFR 200.333 through 337 (Record Retention and Access). The Records shall be maintained in a manner that permits verification of the Supplier’s compliance with its obligations under this Agreement. The Records must be retained for a minimum of three years from the date of submission of the final invoice by the Supplier to CRS. This period shall be extended:
   a. if any litigation, claim or audit is started before the expiration of the three-year period, in which case the Records must be retained until all litigation, claims or audit findings involving the Records have been resolved and final action taken;
   b. when the Supplier is notified in writing by the Donor, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs or CRS to extend the retention period; or
   c. if applicable law requires a longer retention period for the Records.

The recordkeeping duration set forth in sentence three of Article II.4 is superseded by this provision.

2. Each of CRS and the Donor and its respective representatives shall have the right to monitor and inspect activities related to this Agreement. In addition, the Supplier shall provide right of access (the “Right of Access”) to the Records and any other documents or papers of the Supplier which are pertinent to the Supplier’s performance under this Agreement to the Donor, Inspectors General, the Comptroller General of the United States and CRS, or any of their authorized representatives, in order to make audits, examinations, excerpts and transcripts. The Right of Access also includes timely and reasonable access to the Supplier’s personnel for the purpose of interview and discussion related to such documents. The Right of Access is not limited to the Record retention period required under this Agreement and applicable law but lasts as long as the Records are retained. The Right of Access, regardless of whether exercised, does not relieve the Supplier of its obligations under this Agreement. The right of access set forth in sentence four of Article II.4 is superseded by this provision.

III. Code of Conduct and Marking

1. The Supplier shall maintain written standards of conduct governing the performance of its employees engaged in the performance of its obligations under this Agreement, the administration of this Agreement and any related contracts. No employee, officer or agent of the Supplier shall participate in the selection, award or administration of this Agreement or a contract supported by Federal funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer or agent, any member of his or her immediate family, his or her partner or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award. The officers, employees and agents of the Supplier shall neither solicit nor accept gratuities, favors or anything of monetary value from vendors or parties to subagreements. The standards of conduct shall provide
for disciplinary actions to be applied for violations of such standards by officers, employees or agents of the Supplier.

2. As a condition of receipt of this Agreement, marking with the USAID Identity of a size and prominence equivalent to or greater than CRS’, the Supplier’s, other donor’s or third party’s is required. The Supplier shall mark and brand its work performed under this Agreement and any public communications in accordance with CRS’ additional written instructions.

IV. Appendix II Provisions
1. The Supplier agrees to comply with the applicable provisions of Appendix II to 2 CFR 200, which provisions are incorporated herein by reference.

V. Debarment, Suspension, Ineligibility and Voluntary Exclusion (June 2012)
1. The Supplier certifies that neither it nor any of its affiliates or principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in United States Federal assistance programs or activities.

VI. Other Clauses
1. The Supplier shall not violate any applicable sanctions program or related law, including, but not limited to, the sanction regulations promulgated by the United Nations and the U.S. Government.

2. Pursuant to 2 CFR 200.112 (Conflict of interest), the Supplier shall disclose in writing any potential conflict of interest to CRS in accordance with applicable Donor policy. In addition, the Supplier shall comply with the whistleblower protections provided by applicable law, including, but not limited to, 41 U.S.C. 4712.

3. Pursuant to 2 CFR 200.113 (Mandatory disclosures) and the requirements of the Donor set forth in the Award, the Supplier shall disclose in writing to CRS all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting this Agreement. The Supplier must make this disclosure to CRS no later than thirty (30) calendar days after the date on which the Supplier becomes aware of such a violation.

4. The Supplier certifies, to the best of its knowledge and belief, that no funds have been paid or will be paid, by or on behalf of the Supplier, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the making of any Federal cooperative agreement, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement. The Supplier shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all subawardees shall certify accordingly.

VII. The Standard Provisions
The following tables list the titles of the Standard Provisions (version: file name 303maa_05182020 dated 05/18/2020). The applicability of each Standard Provision to this Agreement is indicated next to its title. The full text of the Standard Provisions is available at the USAID website and a copy of the Standard Provisions is available from CRS upon request. The Supplier agrees to comply with the terms of the Standard Provisions that apply to this Agreement as set forth below.

All references to “grantee,” “recipient” or similar terms shall be deemed to refer to the Supplier and all references to “Federal Subgranting agency,” “Grant Officer,” “Agreement Officer,” “Agreement Officer Representative,” “USAID,” “the Government” or similar terms shall be deemed to refer to CRS. In replacing these references as set forth above, inconsistencies may develop between the terms and conditions of this Agreement and the Standard Provisions. In the event of any such inconsistencies, the terms and conditions of this Agreement shall control.
<table>
<thead>
<tr>
<th>Number</th>
<th>Title</th>
<th>Applicability</th>
</tr>
</thead>
<tbody>
<tr>
<td>M8</td>
<td>USAID ELIGIBILITY RULES FOR GOODS AND SERVICES (MAY 2020)</td>
<td>Applicable</td>
</tr>
<tr>
<td>M9</td>
<td>DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (JUNE 2012)</td>
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<tr>
<td>M12</td>
<td>PREVENTING TRANSACTIONS WITH, OR THE PROVISION OF RESOURCES OR SUPPORT TO, SANCTIONED GROUPS AND INDIVIDUALS (MAY 2020)</td>
<td>Applicable</td>
</tr>
<tr>
<td>M13</td>
<td>MARKING AND PUBLIC COMMUNICATIONS UNDER USAID-FUNDED ASSISTANCE (DECEMBER 2014)</td>
<td>Applicable</td>
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<tr>
<td>M17</td>
<td>TRAVEL AND INTERNATIONAL AIR TRANSPORTATION (DECEMBER 2014)</td>
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<tr>
<td>M18</td>
<td>OCEAN SHIPMENT OF GOODS (JUNE 2012)</td>
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<tr>
<td>M20</td>
<td>TRAFFICKING IN PERSONS (APRIL 2016)</td>
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</tr>
<tr>
<td>M22</td>
<td>LIMITING CONSTRUCTION ACTIVITIES (AUGUST 2013)</td>
<td>Applicable</td>
</tr>
<tr>
<td>M24</td>
<td>PILOT PROGRAM FOR ENHANCEMENT OF GRANTEE EMPLOYEE WHISTLEBLOWER PROTECTIONS (SEPTEMBER 2014)</td>
<td>Applicable</td>
</tr>
<tr>
<td>M26</td>
<td>PROHIBITION ON REQUIRING CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS OR STATEMENTS (MAY 2017)</td>
<td>Applicable</td>
</tr>
<tr>
<td>M28</td>
<td>MANDATORY DISCLOSURES (JULY 2015)</td>
<td>Applicable</td>
</tr>
<tr>
<td>M29</td>
<td>NONDISCRIMINATION AGAINST BENEFICIARIES (NOVEMBER 2016)</td>
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<thead>
<tr>
<th>Number</th>
<th>Title</th>
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<tbody>
<tr>
<td>RAA1</td>
<td>NEGOTIATED INDIRECT COST RATES - PREDETERMINED (DECEMBER 2014)</td>
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<td>RAA2</td>
<td>NEGOTIATED INDIRECT COST RATES - PROVISIONAL (Nonprofit) (DECEMBER 2014)</td>
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<td>RAA3</td>
<td>NEGOTIATED INDIRECT COST RATE - PROVISIONAL (Profit) (DECEMBER 2014)</td>
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<td>RAA4</td>
<td>INDIRECT COSTS – DE MINIMIS RATE (MAY 2020)</td>
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<td>RAA5</td>
<td>EXCHANGE VISITORS AND PARTICIPANT TRAINING (JUNE 2012)</td>
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<tr>
<td>RAA6</td>
<td>VOLUNTARY POPULATION PLANNING ACTIVITIES – SUPPLEMENTAL REQUIREMENTS (JANUARY 2009)</td>
<td>Not Applicable</td>
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<tr>
<td>RAA7</td>
<td>PROTECTION OF THE INDIVIDUAL AS A RESEARCH SUBJECT (APRIL 1998)</td>
<td>Not Applicable</td>
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<tr>
<td>RAA8</td>
<td>CARE OF LABORATORY ANIMALS (MARCH 2004)</td>
<td>Not Applicable</td>
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<tr>
<td>RAA9</td>
<td>TITLE TO AND CARE OF PROPERTY (COOPERATING COUNTRY TITLE) (NOVEMBER 1985)</td>
<td>Not Applicable</td>
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<tr>
<td>RAA10</td>
<td>COST SHARING (MATCHING) (FEBRUARY 2012)</td>
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<tr>
<td>RAA11</td>
<td>PROHIBITION OF ASSISTANCE TO DRUG TRAFFICKERS (JUNE 1999)</td>
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<td>RAA12</td>
<td>INVESTMENT PROMOTION (NOVEMBER 2003)</td>
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<td>RAA13</td>
<td>REPORTING HOST GOVERNMENT TAXES (DECEMBER 2014)</td>
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<td>RAA14</td>
<td>FOREIGN GOVERNMENT DELEGATIONS TO INTERNATIONAL CONFERENCES (JUNE 2012)</td>
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<tr>
<td>RAA15</td>
<td>CONSCIENCE CLAUSE IMPLEMENTATION (ASSISTANCE) (FEBRUARY 2012)</td>
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<tr>
<td>RAA16</td>
<td>CONDOMS (ASSISTANCE) (SEPTEMBER 2014)</td>
<td>Applicable</td>
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</tbody>
</table>

The Supplier agrees that this Standard Provision is not applicable because condoms are not part of the work funded under this Agreement.

| RAA17 | PROHIBITION ON THE PROMOTION OR ADVOCACY OF THE LEGALIZATION OR PRACTICE OF PROSTITUTION OR SEX TRAFFICKING (ASSISTANCE) (SEPTEMBER 2014) | Applicable | Not Applicable |

If applicable, the Supplier shall not provide any post-exposure pharmaceutical prophylaxis or condoms in performing the work under this Agreement.

<table>
<thead>
<tr>
<th>RAA18</th>
<th>USAID DISABILITY POLICY – ASSISTANCE (DECEMBER 2004)</th>
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<td>RAA19</td>
<td>STANDARDS FOR ACCESSIBILITY FOR THE DISABLED IN USAID ASSISTANCE AWARDS INVOLVING CONSTRUCTION (SEPTEMBER 2004)</td>
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<td>RAA20</td>
<td>STATEMENT FOR IMPLEMENTERS OF ANTI-TRAFFICKING ACTIVITIES ON LACK OF SUPPORT FOR PROSTITUTION (JUNE 2012)</td>
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<td>Not Applicable</td>
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<tr>
<td>RAA21</td>
<td>ELIGIBILITY OF SUBRECIPIENTS OF ANTI-TRAFFICKING FUNDS (JUNE 2012)</td>
<td>Applicable</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>RAA22</td>
<td>PROHIBITION ON THE USE OF ANTI-TRAFFICKING FUNDS TO PROMOTE, SUPPORT, OR ADVOCATE FOR THE LEGALIZATION OR PRACTICE OF PROSTITUTION (JUNE 2012)</td>
<td>Applicable</td>
<td>Not Applicable</td>
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<tr>
<td>RAA23</td>
<td>UNIVERSAL IDENTIFIER AND SYSTEM OF AWARD MANAGEMENT (JULY 2015)</td>
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<td>Not Applicable</td>
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<tr>
<td>RAA24</td>
<td>REPORTING SUBAWARDS AND EXECUTIVE COMPENSATION (DECEMBER 2014)</td>
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<tr>
<td>RAA25</td>
<td>PATENT REPORTING PROCEDURES (DECEMBER 2014)</td>
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<td>Not Applicable</td>
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<tr>
<td>RAA26</td>
<td>ACCESS TO USAID FACILITIES AND USAID’S INFORMATION SYSTEMS (AUGUST 2013)</td>
<td>Applicable</td>
<td>Not Applicable</td>
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<td>RAA27</td>
<td>CONTRACT PROVISION FOR DBA INSURANCE UNDER RECIPIENT PROCUREMENTS (DECEMBER 2014)</td>
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<td>RAA28</td>
<td>AWARD TERM AND CONDITION FOR RECIPIENT INTEGRITY AND PERFORMANCE MATTERS (APRIL 2016)</td>
<td>Applicable</td>
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<tr>
<td>RAA29</td>
<td>PROTECTING LIFE IN GLOBAL HEALTH ASSISTANCE (MAY 2019)</td>
<td>Applicable ☐ Not Applicable ✗</td>
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